

EVAN TRIMBUR

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Cincinnati, OH

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U.S. Army veteran with three years of editing experience. Proven record of coordinating and distributing reports internationally. Skilled in writing and Microsoft Office. Motivated collaborator known for dedicated work ethic.

RELEVANT EXPERIENCE

Short Vine Literary Journal(January 2025-Present)

Editor, Creative Nonfiction

- Review and copyedit nonfiction submissions to the journal via Submittable and Microsoft Word Track Changes
- Assist with aesthetic and design decision making
- Organize Short Vine Literary Journal book launch

U.S. Army.....(August 2017–May 2023)

Sergeant, Human Intelligence Collection

- Supervised the welfare, operations, and training of subordinates
- Maintained international correspondence via email, telephone, and reports on two deployments
- Collected, analyzed, and reported intelligence to shape decision making

OTHER EXPERIENCE

New Riff(November 2024–Present)

Barback

- Educate customers on whiskey recommendations according to their personal preference
- Maintain cleanliness and stock of bar
- Prepare beverages and food

Bogart's.....(August 2023–October 2024)

Security

- Always ensured the safety of all patrons
- Maintained a clean and welcoming environment
- Enforced all applicable rules, regulations, and laws with tact

EDUCATION

➤ **University of Cincinnati..... (2024–Present)**

English Major, Creative Writing Track

Expected Graduation: Spring 2026

GPA: 3.86

Cincinnati, OH

➤ **Defense Language Institute..... (2018–2019)**

Egyptian Arabic Studies

Monterey, CA

SKILLS

- ❖ Microsoft OfficeAdvanced
(Word, Excel, PowerPoint)
- ❖ SubmittableIntermediate
- ❖ Adobe Creative Cloud.....Intermediate
(Photoshop, InDesign)