**EVAN TRIMBUR**

*(937) 781-6119**Cincinnati, OH evtrimbur@gmail.com*

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**U.S. Army veteran with three years of editing experience. Proven record of coordinating and distributing reports internationally. Skilled in writing and Microsoft Office. Motivated collaborator known for dedicated work ethic.**

RELEVANT EXPERIENCE

**Short Vine Literary Journal (January 2025-Present)**

*Editor, Creative Nonfiction*

* Review and copyedit nonfiction submissions to the journal via Submittable and Microsoft Word Track Changes
* Assist with aesthetic and design decision making
* Organize Short Vine Literary Journal book launch

**U.S. Army (August 2017–May 2023)**

*Sergeant, Human Intelligence Collection*

* Supervised the welfare, operations, and training of subordinates
* Maintained international correspondence via email, telephone, and reports on two deployments
* Collected, analyzed, and reported intelligence to shape decision making

OTHER EXPERIENCE

**New Riff (November 2024–Present)**

*Barback*

* Educate customers on whiskey recommendations according to their personal preference
* Maintain cleanliness and stock of bar
* Prepare beverages and food

**Bogart’s (August 2023–October 2024)**

*Security*

* Always ensured the safety of all patrons
* Maintained a clean and welcoming environment
* Enforced all applicable rules, regulations, and laws with tact

# EDUCATION

* **University of Cincinnati (2024–Present)**

English Major, Creative Writing TrackExpected Graduation: Spring 2026

GPA: 3.86 Cincinnati, OH

* **Defense Language Institute (2018–2019)**

Egyptian Arabic Studies Monterey, CA

SKILLS

* Microsoft Office Advanced

*(Word, Excel, PowerPoint)*

* Submittable Intermediate
* Adobe Creative Cloud Intermediate

*(Photoshop, InDesign)*